

## **Guidelines for the Use of the Chattanooga Bridge Center**

1. Because the primary purpose of the Bridge Center is to provide a facility for playing duplicate bridge under the auspices of ACBL Unit 206, any scheduled or special games authorized by the Unit Board have the priority for use of the building.
2. Other activities sponsored by the Unit such as authorized bridge lessons may be held at the Bridge Center without payment of rental fees.
  - a. Instructors conducting Board-authorized group lessons at the Bridge Center will receive half of the profits for their classes or a minimum of \$40.00.
  - b. Instructors of private lessons conducted at the Bridge Center will reimburse the Center \$1.50 per student or a minimum of \$10.00 per session.

Instructors may request a fee waiver if all of the following conditions are met:

- The session shall consist of no more than six (6) persons excluding the instructor.
  - The session shall start within two (2) hours of a regularly scheduled game or Bridge Center-Sponsored group lesson.
  - The instructor has performed some volunteer activity for the Bridge Center.
  - For private lessons there will be a limit of ten (10) hours per week.
3. On written application to the Unit Board of Directors submitted to the Unit President, individuals or groups who wish to use the facility on a short-term, temporary basis for the playing of duplicate bridge or other activities whose purpose the President deems consonant with those of the ACBL may request to use the building.
  4. Unless other arrangements are approved in advance by the Board of Directors, the normal rental fee (to cover utilities, cleaning, and ordinary "wear and tear") will be \$50 for a period of up to five hours and an additional \$15 per hour pro-rated for time in excess of five hours.
  5. Generally the Bridge Center will not be available for rental or other use by individuals or groups for events that generate revenue for those individuals or groups unless a special request is made to the Board of Directors in writing, the Board deems the activity consonant with the aims of the Center, and terms of rental (fees and other costs) have been negotiated and paid in advance.
  6. The Board will consider written requests both from individuals who are members of Unit 206 and others to rent the Bridge Center at times when regular games and events are not scheduled, with rental fees and other arrangements to be determined on a case-by-case basis.

7. Any individual or group renting the facility is liable for additional charges to cover any damage and repairs beyond ordinary wear and tear incurred while that individual or group is using the facility. Agreement to this provision must be made in writing prior to the time the building is used.

**Adopted by the Chattanooga Bridge Center Board of Directors Feb. 25, 2022**